



BROWN COUNTY LIBRARY BOARD
NOTE LOCATION: WEYERS-HILLIARD BRANCH LIBRARY

2680 Riverview Drive, Howard

NOTE DATE: Monday, April 29, 2019

5:15 p.m.

AGENDA

1. Call to Order
2. Approve/Modify Agenda and Minutes
3. Communications and Open Forum for the Public
 - A. Presentation by Collection Development Manager
4. Library Business
 - A. Approve Financial, and Gifts, Grants and Donation Reports
 - B. Facilities Report
 - C. Personnel Update
 - D. Communications/Programming Update
5. Approve Budget Adjustment Notice - Reallocate funds from 2019 Fund Balance to Outlay-Equipment for the purchase of equipment that provides efficiency and safety in the library's grounds maintenance.
6. Approve Revised Job Descriptions
 - A. Central Manager
 - B. Maintenance Worker
 - C. Maintenance Mechanic
 - D. Administrative Associate
 - E. Administrative Clerk
 - F. Collection Development Manager
 - G. Security Manager
7. **Open Session:** Discussion and possible motion to convene in closed session
8. **Closed Session** pursuant to Wis. Stat. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified business, whenever competitive or bargaining reasons require a closed session - East and/or Ashwaubenon Branches.
9. **Reconvene in Open Session:** Approve any action recommended in Closed Session.

10. President's Report
11. Library Director's Report
12. Other Business
13. Such Other Matters as are Authorized by Law
14. Adjournment

Any person wishing to attend the Library Board Meeting who, because of a disability requires special accommodations, should contact the Brown County Library at 448-4400 at least one working day in advance of the meeting so that arrangements can be made. Notice is hereby given that action by the Library Board may be taken on any of the items, which are described or listed in this agenda.

John Van Dyck
Library Board President